

KITTREDGE CIVIC ASSOCIATION  
GENERAL MEETING  
November 12, 2007

In Attendance: Tom Clark, Kate Mondragon, Stephanie McGrath, Jeff Zepp, Brian Anderson and Lynne van Westrenen.

Lynne called the meeting to order at 7:15 PM.

Stephanie presented the Treasurer's report; Brian moved to accept the report as presented; Jeff seconded the motion; motion passed unanimously.

Since there was only one copy of the Secretary's notes, Jeff suggested that the motion to accept be delayed until all had a chance to review – all agreed.

Old Business: There was a brief discussion about the electrical bill – Stephanie reported that since budget billing was initiated, the reconciliation amount turned out to be a credit to the account.

Lynne requested assistance with removal of the trash by the basement door. Tom offered to dispose of it

Lynne reported that Tom had volunteered to install motion sensor lights at four locations on the building; she and Tom are compiling a list of hardware needed and will present the cost to the Board for approval before purchase.

New Business: Stephanie presented a contract for the Hayride which Tina had negotiated with a change in date which she had run by Paul F. The group – Rawhide Partners, Inc. was not available on Dec. 15, so the new date is Dec. 22 from 5:30 to 7:30 PM at the park. Dick Wolf at Parks and Rec. needs to be notified as well as the fire department. Brian volunteered to contact Kenny to confirm the fire department and Mr/Mrs. Claus and will notify Jeff as soon as Santa is confirmed. Brian will also check with his coffee vendor to see if they would donate hot chocolate for the event. Kate donated some bales of straw for the hayride; they were originally used for her Re\_Max Halloween party. Stephanie moved that the presented contract for \$500 be accepted for the Hayride; Brian seconded; motion passed unanimously.

Kate expressed concern to what she perceived as a lack of activity on the Post Office bulletin board. She will contact Kara to see if she can assist.

Stephanie presented a letter from the EAPL requesting a donation. Discussion determined that KCA is not in a position to make a donation at this time. Stephanie will call and advise of the decision.

Brian presented that ECHO (Evergreen Christian Outreach) had approached him at the General looking for food donations. He made a motion that the money put in the KCA donation can at the General be designated to purchase groceries from 11/12/07 through the end of the year. Tom seconded the motion. Jeff suggested that the signage on the can be changed so that donors would know what they were contributing to; Kate recommended that the acronym of ECHO be spelled out so everyone would know what the organization was. Stephanie agreed to ask Michael to modify the sign for the time period designated. Motion passed unanimously

Jeff made a Communications Committee report. There was some discussion regarding up-dating the website, how best to do so, where to send pictures and wondering if there were a way to simplify the website. Jeff reported that he had not requested the \$40 to update the software and resultantly was spending a great deal of time sorting “robot” and keeping the site clean. Jeff announced that he was concerned with some events which had occurred this year, further that he intended to run for office and is concerned that the by-laws be adhered to or changed. Lynne suggested to Jeff that he bring a request for the software up-grade to the next meeting.

Brian made a motion that the secretary’s notes be approved as presented; Kate seconded; the motion passed unanimously.

Stephanie made a motion to adjourn the meeting; Brian seconded; motion passed unanimously.

Meeting adjourned at 7:55 PM.

Respectfully Submitted,

Lynne van Westrenen,  
Vice President

NEXT MEETING: Monday, December 10, 2007.

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