

## **Minutes of the July 11, 2011 Kittredge Civic Association Meeting**

KCA President Kate Mondragon called the meeting to order.

Jeff Zepp's minutes from the June meeting were distributed. Russett Goulding made a motion, seconded by Tom Clark to accept the minutes. The motion passed unanimously.

Katherine Ursum's Treasurer's Report was distributed.

Russett made a motion, seconded by Deb Pero to accept the Treasurer's Report. The motion passed unanimously.

A suggestion was made that the minutes should be posted on the web site, with our financial information redacted.

Canyonfest Planning:

Kate distributed a revised vendor sign up form with vendor liability language attesting that the vendor carries liability insurance of at least \$500k/\$1M with KCA specifically named as insured by the vendor's insurance policy. Katherine distributed a printout of an email from outgoing Treasurer Glenn Jeglum showing that language our current insurance company required. Russett suggested that she and Tom could contact other events to see what they do about insurance. Kate announced that she had spoken with Kristen Whit of the Chili Cookoff, and she had said that they get their insurance through the Colorado Nonprofit Association (CNA). It costs \$50 per year to become a member and we would then be eligible to buy insurance from their carrier. They will email Kate the application.

Jeff Zepp made a motion, seconded by Russett that KCA join the CNA. The motion passed unanimously.

Russett made a motion, seconded by Kate, to authorize KCA to spend up to \$500 for insurance through CNA specifically for Canyonfest. The motion passed unanimously. Russett then proposed a special meeting to finalize insurance for Canyonfest. She suggested that it does not have to be a physical meeting, but we need to touch base on whether we can have a Canyonfest, if we are going to have our insurance in place.

Tom Clark made a motion, seconded by Russett, to spend up to \$110 for our Jeffco food permit. The motion passed unanimously. This was followed by extensive discussion about the requirement that food may only be cooked in "approved" kitchens (rules out bake sales), and only made by "certified" food preparers. The authorities keep making regulations more stringent.

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Jeff Zepp noted that he had contacted several local publications who will publish a Canyonfest announcement, and he also circulated a press release for Canyonfest 2011. He mentioned that Yourhub.com no longer covers the foothills. Tom said that he would contact them about returning to cover our area.

Russett mentioned that Chris Kellogg has to do some community service and wanted to know if he could help repair the kids games. Tom said he would supervise Chris in that work.

Russett volunteered to organize the kids games, and will work with Jeff on an online signup for volunteers to run the games.

Russett will work with Linda Malpiede to procure the prizes.

Jeff volunteered to talk to Ellen Buchholz about having belly dancers at the Canyonfest.

Kate said she will get the banner that goes over highway 74 changed for this year's date.

Katherine made a motion, seconded by Deb, to reimburse Kate for the stain for the KCA building. The motion passed unanimously.

Deb Pero made a motion, seconded by Jeff Zepp to adjourn. The motion passed unanimously.