

Minutes of the July 14, 2008 Kittredge Civic Association Meeting

KCA President Paul Boland called the meeting to order at 7:15pm.

The first order of business was treasurer's report presented by KCA Treasurer Glenn Jeglum. He set up income and expense accounts, and then applied all year to date transactions in a Profit and Loss (P&L) format. Glenn provided separate cash transaction reports, detailing the all KCA cash accounts. The reports were dated June 6 and July 14, 2008. He reported that he has moved our recently matured CD of \$1788.81 into our savings account, where we can decide at a later date where to invest that money. Our other CD for \$1142.03 matures on November 7, 2008. Glenn distributed a summary of other areas of interest. This detailed our Exempt Property Report, Secretary of State filing, IRS status, and a few comments and suggestions he had for adjusting some procedures that the Treasurer follows. Glenn asked membership if it would be acceptable to set up Evergreen Metro District and Xcel on automatic billing. At this time, an unattended truck rolled out of a neighbor's driveway, flipped onto it's side and ran into two of the building's deck support posts. We recovered the truck and resumed the meeting. We all agreed on the layout of the report and Paul Boland motioned to accept the report, Kate Mondragon seconded the motion, and the Treasurer's Reports were approved by a vote of membership.

Tom Clark generously offered to donate \$1000.00 1K from his company CMC, for the KCA. We all graciously accepted his offer.

New Business:

Canyonfest: 9/13/08 10am-4pm

Discussion on booth fees: All agreed to \$25 for all KCA members, and non-members \$40. We divided responsibilities of Canyonfest as follows:

- Jeff Zepp: provide the PA system and run it at the event, will post our event at YourHub.com HUB advertising, and will updated the application form for vendors to sign up for booths. When the form is complete, he will post it on the web site for distribution to interested parties. He will also post Jim Kenney as the contact person for Canyonfest, and forward canyonfest@kittredgecivic.org to Jim's email address. Jeff volunteered to contact Russett Goulding and/or Maria Toluque to find out how we obtain our permit for closing Welch Avenue during the event.
- Jim Kenney: Will take all inquiries from vendors and will pass out forms at his store. Will check on past food vendors and others
- Kate Mondragon has contacted several bands that will be performing, and has scheduled their performance times at the event. Jeff Zepp asked her to please provide him with their contact information so he can communicate technical details with them. There was discussion about our problem with getting a large tent or canopy, as the one we normally use is going to cost \$500 if we want to use

- it again. Kate volunteered to will look into canopy costs (rental or purchase) and will have Canyonfest banner that hangs over highway 74 painted with new date
- Tom Clark volunteered to direct the construction of the stage: help with stage
 - Paul Boland: Will be the official contact person for Canyonfest. He will call on Jeffco road closure needs for Canyonfest.
 - Michael McGrath: will create and print flyers by mid-August, put up at PO and General Store, will deliver to all businesses in town. Michael also volunteered to place the advertisement in the Canyon Courier, and to try to get us in the Happenings section as well.
 - Jodee Manfred volunteered to look for the “Canyonfest Box”, which contains records and administrative materials we will need to execute the event.

Kate Mondragon made a motion, which was seconded by Tom Clark, to approve the minutes from the February 11, 2008, May 12, 2008, and June 9, 2008 KCA meetings. The motion was carried by vote of membership. Feb, May, June minutes were approved, all in favor.

Kate talked about Community Service Worker Corey and how hard he has worked on sanding and painting railings.

Jeff Zepp made a motion, which seconded by Michael McGrath, for Tom Clark to become our 3 Year Board member at Large. The motion carried by a vote of membership.

Position Open: Tom Clark voted in as member at large for 3 year term

Jim presented the idea of a Farmer’s market in Kittredge Park for next summer. Will discuss further at a later date.

Next Meeting Monday, August 11, 2008

Agenda:

Canyonfest details

Membership list follow up

Respectfully submitted by: Jodee Manfred and Jeff Zepp