

KCA MEETING - Monday, 5/12/2008

**Present - Stephanie & Mike McGrath
Tina & Bob Kellogg
Jeff Zepp Russett Goulding
Paul Boland Kate Mondragon**

Stephanie presented a Treasurer's report showing checking account balance of \$808.30. Approved by Bob Kellogg, 2nd by Jeff Zepp. We talked about the 2 CD's we have, the interest has reduced to 1.5% on one, and the CD maturing 6/7 will also reflect 1.5%. Jeff suggested we could move into a money market at perhaps 3%, and the money would be more liquid in case of expenses. Tina made a motion to move one CD for \$1769 into a savings account until new board is established, and perhaps move into money market next month. Paul 2nded the motion. Jeff will do research on money market details. Stephanie will check w/ Evergreen National Bank about transfer & cashing in that CD. Kate will have the minutes of this meeting signed to present to Ev. Natl. as proof of our intent to cash in the CD.

Stephanie took the books to Jodi Kleist for audit, since she will be resigning. Probably a \$75 charge.

Re: Minutes from last month. Kate did not have minutes available, but they were both posted in post office and emailed to board members. Stephanie made a motion to approve those minutes; 2nd by Paul Boland.

Jeff had questions about our Federal tax return...if we were required to do that. Stephanie has not; we're unsure that this is a requirement. Kate will look at home w/ papers for the State of Colorado...and Federal 501C3. Update on articles of incorporation? Stephanie sent that last fall. Russett remembered 3 year filing/ 1 year update. She will call Donn Bruskeiwicz and check on what his routine was for the years he was treasurer.

Kate brought up the Habitat for Humanity construction concerns at east/ south end of town. A road maintenance agreement may be written and hopefully agreed upon for that stretch of private road, which will adjoin the H/H private paved road in the future. Mentioned by others that the construction trucks are driving too fast, and there are big divots in the pavement; will they be responsible for county road repair?

Jana Murray, from Mowbray Court, is interested in Jefferson County Neighborhood Watch program. She has talked with most residents, she says, in the area. It is believed that 80% of the residents must agree to the program. Tina thought it was a block/block criteria, and shouldn't be a KCA function. Deputy may come for an information meeting; should be posted for all of Kittredge residents? Mike McGrath volunteered to talk w/Jana & handling the posting.

Stephanie said people are still parking on our KCA paved lot when we're not using the building. She has knocked on the door of the resident from across the street who has been parking here, and he was a bit hostile. Russett & Paul both felt a 'one more chance' letter should be posted on the windshield. Paul will write a letter. Of the owner of the vehicle does not comply, Tina & Paul agreed we should do an informational call to Jeffco Sherriff so we have a record of the problem.

The election of new Board members was discussed. Tina initiated the discussion regarding personality conflicts we are having with a couple of members. 2 Board members have now resigned, Lynn and Stephanie. Bylaws/ guidelines have been a saving procedure in the past, and could be also in the future, she felt. Especially since we have the 501C3 non-profit status.

We need a 'how to continue' procedural, or 'standard operating procedure' manual for the KCA organizational board, both for events and legal filings. Russett and Maria had compiled a thorough Canyonfest manual several years ago. Russett and Tina will work on this in coming months.

Existing board members: Brian Anderson - 1 more year, Member at Large
 Paul Boland - 2 more years, Member at Large
 ? ? 3 year Member at Large (Bob Kellogg's term is over)
 President ? Vice President?
 Secretary ? (Kate is filling in since Jodee travels so much for work)
 Treasurer ?

Jeff, Kate, and Paul Boland were only volunteers for new board. Tom Clark may also be interested in a position. Russett made a motion – in lieu of candidates, we will have pre-printed ballots for people with open positions posted w/ spaces for write-ins. She also suggested recruiting for board members at the cleanup day on 5/24 & potluck/BBQ meal. Bob & Tina & Stephanie & Kate will be available on that day.

The idea of a general banner for KCA events came up; it could be posted prior to next weekend; Tina made a motion to have the 2-sided banner made for across the road to state: KITTREDGE CIVIC ASSOCIATION EVENT THIS WEEKEND. 2ndd...

We will use savings account money, not to exceed \$300. Mike McGrath will do the graphics, and Jeff Zepp will order from similar company we got our C'Fest banner, and Paul Boland will have it hung as soon as possible, since the cleanup is next Saturday!! Potluck/ BBQ – we'll try to get meat donated by grocery stores, or the KCA will pay for it. Kate will solicit stores for those donations. Paul Flatley said earlier he would supply the grill.

Tina will organize the 6/14 garage sale communication. Jeff will put maps/ addresses together. Kate has a good map already drawn out with roads.

Respectfully submitted, Kate Mondragon on behalf of Jodee Manfred, Secretary

